

ROBIN CHERRY HOWARD

4208 Buckingham Road
Baltimore, Maryland 21207
Home (410) 484-0301
Cell (443) 622-4412

PROFESSIONAL EXPERIENCE:

Morgan State University, Baltimore, Maryland

10/2004-present

Associate Director, Center for Museum Studies and Historical Preservation

- Responsible for conceptual development, design, community programming and management of community programs and projects for the Center and the James E. Lewis Museum of Art (JELMA); Coordinate public interactions as part of a curating team including exhibits, exhibition openings, lectures, including on and off campus activities.
- Develop interdisciplinary activities for the museum in collaboration with departments on campus.
- Work with museum staff on grant proposals including concepts and development, budget, implementation and management.
- Manage Center's and JELMA's yearly budget and monthly federal time-effort and activity reports.
- Develop programs for and manage the Youth Art Institute Summer and Saturday Schools.

Assistant to the Assistant Vice President for Sponsored Programs 03/2004-09/2004

- Provided administrative support to Assistant Vice President, coordinating services and programs of the Office of Sponsored Programs.

Baltimore City Public Schools, Baltimore, Maryland

08/2001-03/2004

Teacher/Gwynns Falls Elementary School

- Teacher of language arts, math, science and other related subjects as required by the State of Maryland for K-2nd grade.

Coppin State University, Baltimore, Maryland 09/1997-09/2001

NCAA Compliance Coordinator/Assistant Director of Academic Support for Athletics

- Monitored institution's National Collegiate Athletics Association and Mid-Eastern Athletic Conference rules compliance and bylaws including, but not limited to rules education, eligibility management, playing and practice season oversight and monitoring team personnel.
- Processed eligibility certification for institution and 150 student-athletes.
- Prepared NCAA, Mid-Eastern Athletic Conference forms and institutional reports.
- Organized and implemented academic support services for all student-athletes on campus and while traveling.

Senior Admissions Counselor

10/1989-09/1997

- Recruited students from high volume college preparatory schools in Baltimore, selected counties, and all northern regional states including New York, Philadelphia, Delaware and New Jersey.
- Processed, categorized and determined acceptance status.
- Increased enrollment of selected assigned all-academic high schools by 20% each year.
- Planned and supervised students and support staff for Open House, Honors and Transfer Receptions and campus tours.
- Conducted transfer recruitment, visitation scheduling and evaluations for admission including ARTSYS (MD State student transfer tool).

EDUCATION:

**Master of Science Degree, Adult Education/Administration and Supervision
1996**

Coppin State College, Baltimore, Maryland

Management Certification

1988

Goucher College Institute for Management and Professional Education

Towson, Maryland

Bachelor of Arts, African American Studies/Community Development

1976

University of Maryland, Baltimore, Maryland

Presentations and Workshops

IMLS African American History and Culture Grant:

Surviving and Sustaining the Past Through Reflective Methods

Professional Development Workshop

2008 -

2009

Mt. Auburn Cemetery - Living History Program

2009

“Connecting University to Community”

Mt. Auburn Cemetery: A Collaborative Program

The American Institute of Architects Conference

2010

Lillie Carroll Jackson: “God Helps Those who Help Themselves”

Association of African American Museums Conference

2012

American Association of Museums

IMLS - African American History and Culture Grant:

Overview of Professional Development and Training Workshops

2013